



Order of the Arrow — Kayanernh-Kowa Lodge 219
Lodge Executive Committee Meeting
Camp Woodland
October 30, 2004 – Meeting Minutes

I. Opening

Meeting called to order at 6:41 PM by David Meyer followed by the obligation.

II. Past Minute Approval

Motion to approve 3/13/04 minutes made by Jake Stone
Seconded by Nate Sachs
Motion Passed

Motion to approve 5/1/04 minutes made by Tom Wright
Seconded by Lynde Scott
Motion Passed

Motion to approve 10/9/04 minutes made by Nate Sachs
Seconded by Tom Wright
Motion Passed

Motion to approve 10/9/04 General Buisness Meeting minutes made by
Eirk Nelson
Seconded by Todd Ames
Motion Passed

III. Budget

Motion to approve the budget by Nate Sachs
Seconded by Eric Nelson
Motion Passed

IV. The Shadow Clan Patch

A Column will be added onto the database to represent how many times earned.

<150 \$1.57
200 \$1.10

~100 Black Borders Earned
~20 Red borders Earned

Motion to make a number of Black borders total to the number earned and enough red borders to total 200 patches made by Zach Shepherd
Seconded by Nate Sachs
Motion Passed

V. Registration at events

NCR forms
Totaling everything paid for
Extended elangomat form
Database Entry Form

Motion to make 3 NCR Forms for Registration, Database, and Elengomat forms by Nate Sachs
Seconded by Todd Ames
Motion Passed

VI. Lodge By-Laws

Have to be mailed 14 days in advance of the Winter Banquet to approve them there.

See Appendix A for a copy of the proposed changes

Motion to accept the proposed changes to bring to the general membership by Erik Nelson
Seconded by Zach Shepherd
Motion Passed

VII. To Do List

David

type up bylaws
keep in communication with officers
develop agenda for next agenda
Get committee members

Jake

start making program
start trying to get a guest speaker
rough draft of banquet schedule
get committee members
set up gander mountain lecs
find one of the three people for high adventure

Tom

work on extended Elangomat system

Elangomat training
develop letter for potential elangomats
set up projects for camps
get committee members

Erik

personalized ordeal newsletter
adult involvement in OA pamphlet
find membership retention committee chair
write potential brotherhood letter
get committee members

Zach

Newsletter
work on adult pamphlet
get software for newsletter editing
look over the NCR forms from Jim

Todd

make budget less error prone
take inventory of trading post

VIII. New Buisness

A. Memory Sticks

1. Database
2. Credit
3. Budget (ongoing)
4. Motion to buy 3, 64mb USB Memory Sticks for the Database, Credit, and Budget by Nate Sachs

Seconded by Tom Wright

Motion Passed

B. Jambo' Patch

1. Mail out a finalized copy
2. Motion to allow members of the 2005 Jamboree Contingent to buy up to 10 patches at a reduced rate, over 10 at normal rate by Zach Shepherd

Seconded by Todd Ames

Motion Passed

3. Motion to table the design and price until December the LEC by Erik Nelson

Seconded by Nate Sachs

Motion Passed

C. Amangi Mawinsin Patch

1. If Mr. Stones design is to be used, all extras must be destroyed
2. Motion to make the Amangi Mawinsin patch, using Mr. Stone's design with the text Lodge 219, Camp Woodland, Amangi Mawinsin, 2005, limited to the attendees, with the leftovers being destroyed by Zach Shepherd

Seconded by Erik Nelson
Motion Passed

3. Motion to Table this discussion until we have price quotes by Nate Sachs.
Seconded by Tom Ames
Motion Passed

D. Website

1. Motion to spend \$120 on the website server for the upcoming year by
Nate Sachs
Seconded by Tom Wright
Motion Passed
2. Motion to table by Nate Sachs
Seconded by Tom Wright
Motion Passed

IX. Closing

Motion to at 9:03 Close by Nate Sachs
Seconded by Lynde Scott
Motion Passed

Appendix A: Proposed Guideline Change

Article I: General

- a) The name of this lodge of the Order of the Arrow shall be Kayanernh-Kowa Lodge "The Great Binding Law of Peace" 219 W.W.W.
- b) This lodge shall be affiliated with the Hiawatha Seaway Council, B.S.A. and shall be under the authority of the Scout executive.
- c) The totem of this lodge shall be the Wampum Belt.

Article II: Lodge Structure

- a) The lodge shall be under the administration of the Lodge Executive Committee chaired by the Lodge Chief.
- b) Lodge Vice Chiefs are responsible for the committees as assigned by the Lodge Chief.
 1. Lodge Committee Chairmen will be selected by the Lodge Officer in charge of that committee with the approval of the Lodge Chief and the Lodge Lay Adviser.
 2. Lodge Committee Chairman may build any administrative structure to serve the lodge subject to the approval of the appointing officer.
- c) Each District of the Council will have an Order of the Arrow Chapter affiliated with it. They will govern OA relations for the district. Each Chapter will be set up according to District boundaries, and will change as they change boundaries. Chapter Chiefs report to the Lodge Chief. Additionally, Chapters can select their own name, subject to LEC approval.

Article III: Lodge Officers and Chapter Chiefs

- a) The following lodge officers shall be elected by a majority of the voting lodge membership in attendance at the Annual **Spring Fall** Fellowship Business meeting and serve until the following **SpringFall** Fellowship. Abstentions shall not be counted toward the total number of votes. This is with the exception of the charter year in which officers will be elected on June 5, 1999 and serve until the fall fellowship in the year 2000.
 1. Chief
 2. Vice Chief of Activities
 3. Vice Chief of Membership Affairs
 4. Vice Chief of Service
 5. Secretary
 6. Treasurer
- b) Each Chapter will annually elect a Chapter Chief. The elections are under the same provisions as the Officer Elections.
- c) Eligibility for Election
 - a.1. A candidate for election to a lodge office must be an active lodge member under 21 years of age for the entire administrative year.
 - b.2. A candidate for election must be present at the time of election or send a written notice of his acceptance of the nomination.
 - c.3. A candidate must submit a written notice of intent to the **Lodge Staff Adviser Scout Executive or designee 7 days prior to the election. This letter must list all positions the candidate wishes to run for, which is limited to two of the six lodge offices as provided in Article III, Section A.**
- d) A candidate must submit a written notice of intent to the **Lodge Staff Adviser prior to the election.** Responsibilities of all Lodge Officers and Chapter Chiefs are described in the most recent edition of the Order of the Arrow Handbook and

Appendix A: Proposed Guideline Change

Guide for Officers and Advisers. Additional responsibilities may be assigned by the Lodge Chief.

Article IV: Removal of Lodge Executive Committee Members and Chapter Chiefs

a) Any Lodge Executive Committee Chairman may be removed from the office and replaced upon the recommendation of the appropriate **Vice ChiefLodge Officer**, and upon the approval of the Lodge Chief and Lodge Lay Adviser.

b) Removal of the Lodge Chief may be done by a 2/3 vote of the general members in attendance at the designated Lodge Function. Upon the removal or resignation, the Vice Chief of Activities will hold the position until a proper election is held.

c) Removal of **athe Lodge Officers** may be done by a 2/3 vote of a quorum of the Lodge Executive Committee.

d) **Removal of a Chapter Chief may be done by a 2/3 vote of a quorum of the members of the respective chapterChapter Chiefs may be removed from office by a 2/3 vote of a quorum of members of the respective chapter. .**

e) In the event an Officer or Chapter Chief is removed from or resigns from office, the Lodge Chief shall appoint an interim replacement. The replacement will serve until a proper election is held.

Article V: Lodge and Chapter Functions

a) The Lodge shall annually schedule and hold the following functions:

1. Banquet
2. Spring Fellowship
3. Fall Fellowship

b) The Chapter shall annually schedule and hold the following functions:

1. District/Chapter service day coordinated by a Service Day Coordinator appointed by the Chapter Chief.

Article VI: Meetings

a) The Lodge Chief shall conduct a business meeting at each lodge Fellowship. A quorum at a general meeting shall be the active voting members in attendance and require a majority of those present to conduct business.

b) The Lodge Executive Committee shall meet at least 4 times annually to conduct lodge business. A quorum to conduct business shall be 50% of the voting members of the Lodge Executive Committee and require a simple majority.

c) Special meetings of the Lodge Executive Committee or the entire membership may be called by the Key-3 or by the Council Executive.

d) The Lodge Chief is a non-voting member at all lodge meetings except in cases where a single vote is necessary to break a tie.

Article VII: Dues

a) Dues shall be collected annually and recorded by the Vice Chief of Membership. **The amount to be collected yearly will be determined by the Lodge Executive Committee on an annual basis. in the amount of \$4.00 per calendar year,Dues shall be for** deposited with the Council Service Center.

b) Inactive members may be restored to active status by paying one year's back dues in addition to current dues.

Article VIII: Accounting

a) All Order of the Arrow funds shall be handled through the Council Service Center and go through the normal accounting system and procedures of the council.

Article IX: Amending the Lodge Operating Guidelines

Appendix A: Proposed Guideline Change

a) The lodge operating guidelines may be amended through the following process: The executive committee must view and have opportunity to discuss the proposed revision at least 30 days in advance. The full lodge must then be mailed the proposal at least 14 days in advance. The proposal may become ratified by a vote of at least fifty percent plus one vote at a full lodge meeting by the voting members of the lodge.

Article X: Additional Policy

a) Any Lodge policy not specifically outlined in any BSA approved publication or the Kayanernh-Kowa #219 Operating Guidelines shall be at the discretion of the Lodge Chief.

Appendix B: Attendance

Name	Address	City	Zip	Phone	e-mail	Y/A
Zach Shepherd	4 Elderkin St.	Potsdam	13676	315-265-0921	zsheph65@twcny.rr.com	Y
Erik Nelson	4648 Post Rd.	Manlius	13104	315-682-1662	erikncls@twcny.rr.com	Y
Matthew More	358 Mt. Pleasnt Rd.	Fulton	13069	315-592-2302	matthewbb05@aol.com	Y
Jacob Stone	998 Co Rt 84	Hastings	13036	315-676-5960	eddys@dreamscap.com	Y
Ed Stone	998 Co Rt 84	Hastings	13036	315-676-5960	eddys@dreamscap.com	A
Lynde Scott	599 Bagdad Rd.	Potsdam	13676	315-265-7692	lscottwww@yahoo.com	Y
David Meyer	490 S. Canton Rd.	Potsdam	13676	315-265-8128	meyerdavidj@yahoo.com	Y
Todd Ames	124 Bishop St.	Watertown	13601	315-788-3034	?	Y
Tom Wright	236 McIntyre Rd.	Ogdensburg	13669	315-353-5215	wright@northnet.org	Y
Jean Gianfagna	320 Paddock St.	Watertown	13601	315-782-0341	jcg@twcny.rr.com	A
Joyce Hoch	6707 Chases Lake Rd.	Glanfield	13343	315-376-2280	joycehoch@hotmail.com	A
Aaron Cleisnton	213 Central St.	Watertown	13601	315-486-4452	aaaa@backrack.com	A
Kevin Nelson	28741 Butterfield Lk Rd	Redwood	13679	315-482-3808	kpnelson@gisco.net	A
Pam Nelson	28741 Butterfield Lk Rd	Redwood	13679	315-482-3808	kpnelson@gisco.net	A
Phil Chatterton	33 N. Main St.	Adams	13605	315-232-2518	pchatter@twcny.rr.com	A
Ed Sachs	3 Prospect Pl.	Potsdam	13676	315-265-8252	edsachs@verison.net	A
Nate Sachs	3 Prospect Pl.	Potsdam	13676	315-265-8252	natesachs@verison.net	Y
Cathie Cullen	27647 Simpson Rd.	Redwood	13679	315-482-2377	beadbeaver@yahoo.com	A
Dave Mele	7421 Highbrider Dr.	Fayetteville	13066	315-637-6336	davidoffthewoods@aol.com	A
Jim Battaglia	113 Twinoaks Dr.	Syracuse	13204	315-463-0201	jbattagl@bsamail.org	A