BOY SCOUTS OF AMERICA®
LONGHOUSE COUNCIL

MERIT BADGE GROUP INSTRUCTION EVENT – Application Form

Use this Form to request permission to conduct a Boy Scout Group Instruction Event such as a fair, midway, clinic, workshop, and similar situations within Longhouse Council. These Events may be for one or more Merit Badges. This Form is intended to standardize conformance with National Merit Badge Policy. This Application is required only for Group Events.

The Form must be submitted three weeks in advance of the proposed date of the event, at a minimum. A Draft copy of the Group Event Flyer or Information Sheet must be attached to this Application for approval prior to finalization and publication (refer to "Policy" for requirements).

Prior to submitting this completed Form to Council:
Become familiar with the *"Longhouse Council Policy on Group Merit Badge Instruction Events";*
For answers to questions, consult the latest edition of the BSA "Guide to Advancement", Section 7;
Provide complete and legible answers to the questions below;
Further questions regarding use of this Form may be addressed to the Council Advancement Chair.

1. Event Title: _____ Sponsor: _____

2. Event Location: _____City/State:_____

3. Merit Badges and approved MB Counselor *

Merit Badge	Name of approved MB Counselor	Name of Guest Expert Instructor (if any) **	Est. No. of Scouts
1.			
2.			
3.			
4.			
5.			
6.			

* provide additional Merit Badges on a separate sheet. ** List qualifications on back of sheet.

4. Date(s): _____ Will Scouts be using Internet?: _____

5. Check one: __ Unit Event; __ District Event; __ Council Event; __ Other Event

6. Cost to attend/Scout: _____ Breakdown Event expenses, if any: _____

7. Sponsor's Agent: _____ _____
Signature Printed Name

8. Return to: _____Phone #: _____

Email address: _____

9. __ Approved (as noted) / __ Denied: _____
Longhouse Council, Authorized Signature Date

Submit completed form via email to Council (call Council for a current email address), or via USPS to:

Longhouse Council, BSA
Attention: Council Advancement Committee
2803 Brewerton Road
Syracuse, NY 13211

12/17/15, revised 9/24/18