

**Eagle Application Reference Letter Policy**

Please refer to the latest Reference Letter Policy for Eagle Scouts at the Council website, [cnyscouts.org](http://cnyscouts.org), then go to “Advancement Online” under “Resources” to locate the Policy. A few revisions have been made since last issuance, and new Scouters may not be aware of it.

A couple of items to address:

1. A copy of the Policy should be provided to each reference by the Eagle Scout candidate;
2. Once the Scout makes arrangement with the reference, that is the extent of his involvement (see Guide to Advancement, Article 9.0.1.7, 2<sup>nd</sup> paragraph);
3. The Scoutmaster should make sure at least five (5) references are listed on the Application (six references if the Scout is employed);
4. Pay close attention to item 4, regarding changes made as to where to mail the reference letters; and
5. Make sure the envelope’s return address is that of the reference writer, not the scout; and
6. A supplemental Letter of Recommendation template form has been posted under “Eagle Scout Information” on the webpage noted above.

If you have any question, please contact either the Committee Staff Advisor at the Council offices, or me.

In Scouting,  
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